

2022

Make-It-Click, Inc.

uBuntoo Leadership Institute

6th-12th grade | Application

For more information:



Teen Registration Form

How to Apply:

One of the unique aspects of Make-It-Click is our ability to provide culturally centered programming to girls wherever they congregate. By recruiting local volunteers dedicated to the mission of Make-It-Click, we can offer a variety of innovative programs to girls throughout the greater Atlanta area, including Cobb, Fulton, Douglas and Dekalb Counties. We partner with like-minded non-profit, schools, community, and state agencies to provide our programs to their girls in their space. Upon receipt of your application, our staff will review and determine eligibility, follow up with any questions and will inform you about the status of your teen's application.

Note: To help us keep these programs available, Make-It-Click, Inc. must raise funds from a variety of donors. Please help us in this effort by answering the following questions. This information will only be shared as an aggregate number (i.e. 50% of girls...) and will NOT affect your teen's participation in the program.

Eligibility:

- Completed Registration Packet
- Proof of age 12 - 16
- Internet Access & Transportation
- Parent/Guardian email address used for login
- Zoom passcode provided to registered participants

General Program Information

Program Contact Information

Dr. Sarah Bingham

Telephone:

470-222-4728

Email:

sarah.bingham@make-it-click.org

Office Hours:

9:00am to 5:00pm

Program Hours:

Mon-Wed 10am-12pm (virtual)

Saturday 10am-4pm (in person)



Programs Fees

The fee for participating in the uBuntoo Leadership Institute is waived for 2022 participants. We will accept your donation of any amount to support future leadership opportunities for girls of color. Please submit donations to make-it-click.org.

Teen Registration Form

Program offerings will include a mixture of virtual and in person activities. Registration is ongoing.

*A separate registration form must be completed for each participant.

Carefully read the Code of Conduct included in this packet with your teen. Please be sure you and your child sign the "Signature Page" to show that you both agree to all rules, regulations, and policies.

Registration: For planning and staffing purposes as well as to assist your teen in getting access to technology please complete the entire application.

- Send an email to referrals@make-it-click.org for the teen registration form.
- **Rolling registrations will be accepted throughout the 4-week program if space and supplies are available.**
- Parents/guardians will be notified (via email or telephone) of the student's acceptance and provided with Zoom passcode to access video conference virtual sessions.
- You may reach us by calling (470) 469-5580, Monday through Friday, 9 a.m. to 5 p.m. or by emailing info@make-it-click.org.

uBuntoo Leadership Institute in a Packet Pickup: The uBuntoo packet will contain materials related to the Virtual and in-person programs offered by Make-It-Click. Registered participants will be notified of the in-person location and date for their packet pick up the week of June 13. **Lunch and snacks provided for in-person workshops.*

Stipends: A weekly stipend will be provided to participants who attend both online and in person sessions. Stipends will be provided by way of a gift card to parents our teens at the end of the in-person workshop.

Web Access: Registered participants will receive a Zoom passcode to access virtual sessions. To access the daily virtual sessions, click the following link:

Themes: Institute weeks and themes are listed below.

Week 1 (June 13 th – 15 th)	Theme: Connecting New Ideas and the Future – The Black Dollar.		
	6.13- Developing A Growth Mindset	6.14- Design Thinking 101	6.15- Intro to the Business Model Canvas
Week 2 (June 20 th – 22 nd)	Theme: The Power of Black Innovation		
	6.20- Polish Business Model Canvas	6.21- Begin preparing Market Day oral pitch	6.22- Prepare Market Day pitch
In-person workshop (June 25 th)	6.25- Market Day pitches & Submit Market Day loan request to Board		
Week 3 (June 27 th – 29 th)	Theme: Connecting A Movement for Social Justice		
	6.27- Determine workflow & logistics	6.28- Market Day prep	6.29-Final Market Day prep
In-person workshop (July 1 st)	7.1- Market Day		
Week 4 (July 5 th – 6 th)	Theme: Celebrating My Community and My New Strength: My New Foundation.		
	7.5- Market Day follow-up	7.6-Youth Voice	NA
Award ceremony (July 9 th)	7.9- Award Ceremony Banquet		

Teen Registration Form

Section 2: Policies and Procedures

** Participants and parents sign on the signature page to show agreement after reading.*

Inclusion: It clicked for us in more ways than one – our tribe is as varied as our services. We're particularly focused on making sure young black girls and femmes are equally empowered with leadership qualities by drawing on the innovative and unique experience of our diverse tribe. Because to create a world where our youth feel represented, heard, and affirmed is the point of inclusivity – and the start to real change.

Permission: I hereby grant permission for my teen to participate in any or all virtual programs. I understand that participation by my teen is completely voluntary. I agree, to my knowledge, my teen is physically and medically able to participate in these activities. If any injuries do occur to my child, I also understand the MIC personnel will respond in the same manner that occurs during distance learning activities.

Initial here

Photo/Information Release: By signing this form, I give permission for my teen Enter teen's name to be photographed and/or videotaped for use in publicizing MIC programs and services. Your teen's registration information provided to the MIC may be used for data collection purposes and provided to funders and donors to support the growth and sustainment of MIC programs.

Please check here if you do not grant the MIC permission to release your child's registration information.

Enter teen's name may be invited to submit original audio or video content for possible posting on the MIC website. If [your child provides/you provide] original audio or video content for MIC, you agree that MIC may freely post and share that content on the internet. You also agree that MIC may create, post, and share edited versions of the content. uBuntoo Leadership Institute belongs to MIC and reserves the right to review, revise, or not post content for any reason, including compliance with State policies.

Please check here if you do not grant the camp permission to post original audio or video content created [your teen/you].

Information: MIC will not disclose any personally identifiable information collected during youth registration and online sessions to third-party entities or agencies except where you have given us permission, or where the information is public information under the Georgia Open Records Act O.C.G.A. 50-18-70 et seq., or other applicable laws. MIC participants should be aware that information collected through the online and in-person sessions may be subject to examination and inspection if such information is a public record or not otherwise protected from disclosure.

Behavioral Issues: If the actions of a participant may cause harm to anyone or interfere with program activities, MIC staff reserves the right to deny continuation in the program. Please see the detailed Rules of Conduct below.

Participation: The uBuntoo Leadership Institute will offer a combination of synchronous (live) structured enrichment, recreation, and academic activities, as well as asynchronous activities that your teen can access independently to actively pursue their interests after the awards ceremony.

Teen Registration Form

Section 3: Rules of Conduct

Participants and parents sign on the signature page to show agreement after reading.

Student Code of Conduct:

Although our environment is virtual (online), the standards of behavior remain significantly important to maintain. In other words, our virtual classrooms are real classrooms with real MIC Staff; therefore, appropriate participant behavior is expected. To ensure that all participants understand how to behave in an online environment, we have developed a code of conduct that all participants are required to follow. This code of conduct addresses participant interaction with MIC staff, and other MIC participants, as well as, their individual actions, which is expected to be followed. If there are specific strategies for working with your child you feel would be helpful to share, please reach out to the MIC staff before the start of camp so they can be integrated into the planning.

Participants:

- Follow the same guidelines provided by the MIC Code of Conduct and the paragraph above.
- Show respect for others in what you do and say.
- Be involved in your activities each day and encourage others to do so as well.
- Listen to the MIC staff and follow directions carefully.
- Maintain your self-control.
- Attend regularly & Have fun!

Parents:

- Support the uBuntoo Leadership Institute and work with them to resolve disciplinary problems.
- Understand monitoring your teen's online activity is a parent's responsibility.
- Provide adequate transportation to and from in-person workshops.

Termination of Service/Ineligible for Services:

- If the participant's actions cause injury to self, peers, and/or staff.
- If the participant exhibits inappropriate behavior which may inhibit participation in activities.
- If the participant engages in repetitive, aggressive, harmful, and/or disruptive behavior.
- If the participant fails to follow the general rules of conduct.
- If the participant engages in any drug related activity ATOD (Alcohol, Tobacco and Other Drugs).
- If the participant is involved with the destruction of center property.
- If the participant does not meet the eligibility criteria for the program.
- If the participant participates in inappropriate online activity.

Behavior Guidance and Management:

From time to time the MIC staff must take actions to resolve a problem that is disruptive to the virtual program and other participants. Behavior guidance requires very specialized skills. We appreciate your support as staff try to find a solution that promotes non-disruptive behavior and allows your child to participate without incident in the activities. Staff members use a proactive approach to meet the needs of the participants by planning age and ability appropriate activities, discussing the needs of the participants with their parents, and evaluating the entire environment. The safety of the participants and staff is of paramount concern.

Teen Registration Form

Section 4: COVID-19 Waiver of Liability

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. **COVID-19 is extremely contagious** and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and, in many locations, prohibited the congregation of groups of people.

Make-It-Click has put in place preventative measures to reduce the spread of COVID-19; however, MIC **cannot guarantee** that you or your teen will not become infected with COVID-19. Further, **attending in-person workshops** could **increase** your risk and your teens risk of contracting COVID-19.

By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my teen and I may be exposed to or infected by COVID-19 by attending Girls Inc. and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 at MIC may result from the actions, omissions, or negligence of myself and others, including, but not limited to, MIC employees, volunteers and program participants and their families.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to my teen or myself (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense, of any kind, that I or my teen may experience or incur in connection with my teen's attendance at the uBuntoo Leadership Institute in-person workshops. On my behalf, and on behalf of my teen, I hereby release, covenant not to sue, discharge, and hold harmless MIC, its employees, volunteers, and partners, of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of MIC its employees, volunteers, and partners, whether a COVID-19 infection occurs before, during, or after participation in the uBuntoo Leadership Institute.

Click or tap to enter a date.

Signature of Parent/Guardian

Date

Print Name of Parent/Guardian

Click or tap to enter a date.

Print Name of MIC Participant

Date

Teen Registration Form

Georgia Division of Family & Children Services
Well-Being Services Section
Afterschool Care Program

Photo/Video Release Agreement

Page 1 of 2

Page two of this document requests your permission for the Georgia Division of Family and Children Services (DFCS) to take and use photographs of your child and other Afterschool Care Program staff. When we tell others the story about the DFCS Afterschool Care Program, it would be helpful to share photographs of the statewide participants. Pictures can enhance people's understanding about who is involved in the program and what activities and services are being conducted. If you have more than one child, this form should be completed for each child participating in the DFCS funded afterschool program.

If you agree for us to take and use these photographs, our use of them will include, but will not necessarily be limited to the following: publications about the program; recruitment activities to reach additional youth who might participate in the future; and/or reports about the program to supporters and others who are interested in the program's outcomes.

If you have any questions regarding the Photo Release Form, please contact the DFCS Afterschool Care Program at 404-657-4651.

Teen Registration Form

Georgia Division of Family & Children Services
Well-Being Services Section
Afterschool Care Program

Photo/Video Release Agreement

Page 2 of 2

_____ County, Georgia

Make-It-Click, Inc. _____

- 1. I, the undersigned, consent and agree that still photographs, motion pictures, or television presentations in the form of either live or video tape may be made of myself, my child (ren) by the Georgia Division of Family and Children Services.
2. This release gives the Georgia Division of Family and Children Services the right to use the above-listed visual material in conjunction with the teaching, instruction, training, information, and education of employees of the Department or the general public.
3. Further, I hereby release the Georgia Division of Family and Children Services and forever discharge any claim of any nature against them as long as the material is used in compliance with the above-stated paragraph 2.
4. I grant this consent as (parent-guardian) a voluntary contribution in the interest of the said reasons listed in paragraph 2.
5. I understand this Photo/Video Release Agreement does not apply to children in foster care. I further understand if my child is in the foster care system within Georgia, they are not allowed to be photographed or included in motion pictures or television.

Parent/Guardian Name _____

Parent/Guardian Address _____

Parent/Guardian Telephone _____

Photo Description: Participation in the DFCS funded afterschool/summer program activities.

Child Participating in Program:

Name _____ Age _____

Parent/Guardian Signature _____ Date _____

Photographer or producer or witness: _____

Teen Registration Form

Teen's Information

Last Name	First Name	Date of Birth	Age
Home Address	City, Zip Code	School	Grade
Pronouns			

Racial/Ethnic Background (check all that apply):

- Black
 Afro-Latina
 Two or more race
 White
 Other: _____

Gender Identity: _____ Primary Language Spoken at Home: _____

PLEASE PRINT CLEARLY

Section 5: Youth and Family Information

Parent/Guardian Information

Parent/Guardian #1 Name	Parent/Guardian #2 Name
Relation to Teen	Relation to Teen
Home Address	Home Address
() - Home Telephone Number	() - Home Telephone Number
() - Cell Phone Number	() - Cell Phone Number
() - Work Telephone #	() - Work Phone Number
@ E-Mail Address	@ E-Mail Address

PERMISSION TO OBTAIN STUDENT RECORDS (If Applicable) (Most Recent Report Cards, Progress Report)

I hereby authorize my teen's school/program to release my teen's most recent report card and/or progress reports after participation in the uBuntoo Leadership Institute. MIC will not disclose the content of any such records to any other party without my written consent, except as MIC may be required by law to do so. All records will be used for the purpose of evaluating my teen's progress after participation in the uBuntoo Leadership Institute.

I hereby authorize MIC to observe my teen in his/her school day classroom/program and to discuss my teen's educational, physical, medical, psychological and/or other needs with his /her teachers, specialists, therapists, medical providers and other caregivers. All records will be used for the purpose of evaluating my teen's participation in MIC's out of school time programs.

Parent/Guardian Signature: _____ Date: ____/____/____

Teen Registration Form

Section 6: Emergency Contacts, First Aid, Medical Care Consent

Emergency Contacts (in order to be contacted if guardians are unable to be reached):

1. Name: _____ Address: _____
 Relationship to teen: _____ Phone: (____) _____ - _____
 Do you give permission for your teen to be released to this person? Yes No

2. Name: _____ Address: _____
 Relationship to child: _____ Phone: (____) _____ - _____
 Do you give permission for your teen to be released to this person? Yes No

3. Name: _____ Address: _____
 Relationship to child: _____ Phone: (____) _____ - _____
 Do you give permission for your teen to be released to this person? Yes No

Child's Pediatrician or Source of Health Care:

Name of Doctor and Address _____ Phone Number: (____) _____ - _____
 Health Insurance Company: _____ Policy #: _____

Medical Information: If your teen uses *any* medication, we must have a signed Medication Consent form on file for your teen. Please ask program staff for a form.

Chronic Health Conditions: _____ Medications: _____

 Allergies: _____ Symptoms of Allergic Reaction: _____

First Aid and Medical Care Consent

I authorize Make-It-Click volunteers/staff who are trained in the basics of First Aid and/or CPR to give my teen First Aid/CPR when appropriate. I understand that every effort will be made to contact me in the event of an emergency requiring medical attention for my teen. However, if I cannot be reached, I hereby authorize the program to transport my teen to the nearest medical care facility and/or to _____, and to secure necessary medical treatment for my teen.

Parent/Guardian Initials: _____

Media Release

I do do not give permission to Make-It-Click, Inc. to use photographic, audio and video my teen for publicity and marketing purposes only.

Parent/Guardian Initials: _____

I hereby give my teen permission to participate in all Make-It-Click programs, activities and trips. I understand that the activities may include team building, field trips, and workshops on various topics such as career awareness, violence prevention, alcohol/drug abuse, and other issues pertinent to adolescents and teens.

Parent/Guardian Initials: _____

 Parent/Guardian Signature

____/____/____
 Date

PLEASE PRINT CLEARLY

Teen Registration Form

SIGNATURE PAGE

Please initial if you have read each of the following sections:

Section 1: Program Days and Hours

Section 2: Policies and Procedures

Section 3: Rules of Conduct

Section 4: COVID-19 Waiver of Liability

Section 5: Youth and Family Information

Section 6: Emergency Contacts, First Aid, Medical Care Consent

Bright From The Start Notice of Exemption

I acknowledge that I have been informed that this program is not licensed. I also understand this program is not required to be licensed by Georgia Department of Early Care and Learning and this program is exempt from state licensure requirements.

Click or tap to enter a date.

Parent/Guardian Signature

Date

- I certify my teen and I have read and understand all policies and procedures of the Teen Registration packet which are associated with the operation of the uBuntoo Leadership Institute and have been made aware of the Virtual MIC program rules and code of conduct.

Click or tap to enter a date.

Student Name (Printed)

Date

Student Signature

Click or tap to enter a date.

Parent/Guardian Name (Printed)

Date

Parent/Guardian Signature

**Email the Teen Registration packet and this page to referrals@make-it-click.org.
You may also email sarah.bingham@make-it-click.org.**